21022015

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Version: 4

**NLB Komercijalna banka AD Beograd** (hereinafter: the **Bank**), as a handler of the personal data of its clients and other persons whose data it processes in order to provide its services, is obliged, in accordance with **the Law on Personal Data Protection** ("Official Gazette of the RS" No. 87/18, hereinafter: **the Law**) to provide assistance to Data subjects in exercising their rights in accordance with the Law. Accordingly, this Request form aims to facilitate the realization of the rights of persons to whom the data refer prescribed by the Law. Also, the information collected through this Request form will help the Bank to enable the exercise of rights in the shortest time.

**R E Q U E S T**

**for exercising rights in accordance with the Law on Personal Data Protection**

|  |  |
| --- | --- |
| **Data of the person who wants to exercise their right**  The data is necessary so that the Bank can determine the identity of the person. Without this data, the Bank will not be able to respond to the request. | |
| Name and surname \* |  |
| Residential address (street, number, city)\* |  |
| Telephone number\* |  |
| E-mail address |  |
| Relationship of the person with the Bank\* | Client of the Bank Payment transaction user  Guarantor User of exchange services    Other (specify below)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**\*** **Mandatory data**. Please enter the data registered with the Bank.

The right you want to exercise**:**

|  |  |
| --- | --- |
| Right to access | Right to correct and supplement data **[[1]](#footnote-1)** |
| Right to erasure | Right to restriction of processing |
| Right to data portability | Right to object |
| Right to revoke consent to processing**[[2]](#footnote-2)** |  |
| **Additional information regarding the Request**  Please provide as many details as possible to help speed up the process of finding data and providing the requested information. If you request correction or change of data, please also submit a document justifying such change. Also, please state the reason you are making the request. | |
|  | |

**The preferred method of delivering the response to the request (choose one):**

By mail to the address of residence Electronically to the e-mail address registered with the Bank

In another way (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The request is submitted by:**

The person to whom the data relates personally

Legal representative/parent/guardian/authorized representative\*

**\*It is mandatory to attach: printout or scanned ID card, passport, driver's license, as well as a document proving the status of legal representative (photocopy/scanned extract from the registry, decision of the competent authority, power of attorney).** It is also necessary to submit the contact details of the person's authorized representative.

**A completed and signed Request form, together with the attached documentation, you can:**

* send from your e-mail address registered with the Bank to [dpo@nlbkb.rs](mailto:dpo@nlbkb.rs) ; or
* send by regular mail, where the indicated address of the sender must be the address that was reported to the Bank when establishing relationship with the Bank, to the address of the Bank's headquarters: NLB Komercijalna banka AD Beograd, Bulevar Mihajla Pupina 165v , 11070 Novi Beograd - with the indication "for attn. of the Data Protection Officer"; or
* submit at any branch of the Bank, with the indication "for attn. of the Data Protection Officer“.

|  |  |
| --- | --- |
| **Statement of the applicant** | |
| With my signature, I confirm that the above-mentioned data are correct and that I am submitting them for the purpose of identification by the Bank, and in order to exercise the rights of the Data subject prescribed by the Law on Personal Data Protection. | |
| Date: | Signature  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. You can exercise the right to correct and supplement data in any branch without submitting this Request. [↑](#footnote-ref-1)
2. You can exercise the right to revoke your consent regarding the promotion of banking products at any branch or by changing the parameters in the options of your mBank/eBank account, without submitting this Request. [↑](#footnote-ref-2)